

- **Grounds/equipment Hire fees** to be agreed on for 2019/20:
Sand arena: \$400 per day / \$10 Per horse / Office/toilets: \$50 per day / Power sites: \$40 Per weekend / \$80 per broken rail / Equipment hire \$750 per weekend (\$500 per day) / Timing Gear \$150 per weekend

Northern Victorian Show Jumping Club

Hire of Grounds requirements and agreement

THIS FORM MUST BE SUBMITTED EVERYTIME THE GROUNDS ARE HIRED

THE HIRE IS TO BE PASSED BY THE COMMITTEE AT A GENERAL MEETING ONLY

The Current 2019-20 Rates follows;

Facilities included	Cost
2 x Sand Arenas ONLY (Fenced & Warm up arena)	\$400 Per Day
Toilet Block (including disabled toilet) and kitchen.	\$50 per weekend
Yards with nearby water taps	Included in facility fee
Dual wash down bays, with hoses.	Included in facility fee

Extras	
Facility Fee	\$10/day/horse
Powered sites (50 available)	\$40/Weekend
Broken jump rails rails – will be invoiced separately after the event	\$80 per rail
Rubbish removal (3m ³ bins) – please advise how many you require in advance	\$180 per bin emptied*
Use of the Truck and equipment on the Truck	\$400 Per Day \$750 Per Weekend
Supply & maintenance charge applicable; \$2.50 per km when equipment is hired outside of grounds. Truck to be supplied full and returned full of fuel.	Plus supply charge
Office Block (not including PA system)	\$50 Per Weekend/Day
<ul style="list-style-type: none"> • PA System (\$70 per weekend) • Kitchen (\$50 per weekend) • Timing Equipment (\$150 per weekend) 	By Negotiation with Club; Price and availability available on written application

A bond of \$400.00 is payable a minimum of 14 days prior to secure your booking. Full payment for grounds hire is payable in advance of your event, with balance due (rubbish collection, breakage, etc) within 14 days.

ALL DAMAGE MUST BE PAID FOR IMMEDIATELY.

Please note the following:

The grass arena is ONLY available at the discretion of the committee; it is not to be used throughout the duration of the event unless specified within writing from the committee.

The club holds its own supplies for the running of our own shows within our container under no circumstances is any of this equipment to be used. You will be required to provide your own whiteboards, cutlery, toilet paper, chairs, tables, Public Address system and anything else required in the running of your event.

Catering

Not provided by NVSJC.

Duration of Event

Water-

The water is to be kept on at all times due to our sprinkler systems however the water mains are located beside in the grass warm up area beside the velodrome. The red tap handle will turn the water on. If you require the grounds to be watered at any times throughout the event please contact the designated contact person below.

Electricity –

The electric mains are located on the side wall beside the kitchen, this will have to be unlocked and all switches except the ones labelled “SPRINKLER SYSTEM” are to be turned off.

Rubbish Bins-

These can be found locked in either the men’s, women’s or disabled toilets, please feel free to use these throughout your event.

**** Please note there is a charge of \$100 per bin that requires emptying after your event. This is shown on the fees above.***

Completion of the event

At the completion of the event the following is required to ensure that the bond is refunded to you.

Yards-

To prevent the council slasher from breaking the chains on the yards, it is required that all of the chain gate yards are fastened up off the ground. Any damage from leaving these unfastened will be invoiced.

Toilets-

The toilets (men, women and disabled) will need to be cleaned at the completion of your event (you will have to provide your own toilet cleaner); toilet brushes can be found within the cubicles. Please empty the waste bins in each cubicle and the sanitary bins in both of the women’s cubicle. Please also ensure that the shower has been cleaned after use. You will need to provide your own toilet paper/hand towels.

Rubbish Bins-

All rubbish bins are to be emptied into the large skip bin and locked back where found.

Equipment-

If the Jump truck and equipment is used, you will be required to correctly pack all equipment back onto the truck.

Arenas

It is a requirement that both sand arenas are fully harrowed using the harrows located on the corner of the large sand arena next to the Jump truck shed (please note that the Jump club truck is not to be used for this - please use your own vehicle).

Office-

If you have used the office you will be required to sweep this out and ensure that it is left in a clean state.

Kitchen-

Please ensure that all surfaces are cleaned, the floor swept out and the fridge is turned off with the door left 5cms ajar.

Grounds-

Please ensure that the grounds have been left neat and tidy with all rubbish picked up and all facilities locked.

If you have any queries concerning this document or throughout the duration of your hire, your designated contact person is:

Sarah Hardwick 0435 757 902

Northern Victoria Showjumping Club reserves the right to revoke any hire agreement at any time if the hirer is non-compliant or NVSJC requires the use of the grounds for the club. NVSJC reserves the right to enter the grounds during any event held by the hirer to perform maintenance on the grass arena.

Date of event/s: _____

Use: _____

Facilities hired: _____

Number of attendees: _____

If you agree with the above conditions please forward your bond, Certificate of Currency for insurance purposes, plus the signed acknowledgment below to:

NVSJC
PO BOX 6880.
SHEPPARTON VIC 3632 or nvsjc@bigpond.com

On Behalf of I acknowledge the above requirements for the hire of WB Hunter reserve.

Signed:

Date:.....

Name:.....

END OF AGREEMENT